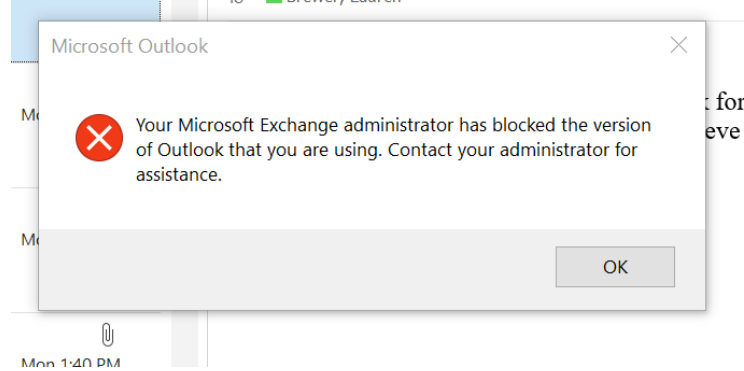


Most of our laptops are set to automatically update office. However, we are running into a little issue with some that are not updating. Outlook gives this error message.



If you get that then you need to follow these steps to update your version of outlook. (BTW you can follow these steps either way as an update is desirable. If it doesn't let you then you are probably on auto updates and don't need to).

Steps:

1. Open outlook
2. Click "file" at the top left
3. Click "Office Account" at bottom left
4. Click "Update options" button. and click "update now"

